



**PURCHASE SCHOOL LUNCHES ONLINE AT
WWW.ORDERLUNCHES.COM**

IT'S THE FAST AND EASY WAY TO ENSURE YOUR KIDS EAT RIGHT AT SCHOOL!

Orderlunches.com offers a secure, fast and easy to use, online ordering solution that provides the ability to view our school lunch menu, order, prepay, and manage your child's lunches online.

On or after 8/24/09 registration and ordering will begin.

IMPORTANT REGISTRATION INSTRUCTIONS BEFORE YOU BEGIN

NEW PARENT TO THE SCHOOL

1. Go to www.orderlunches.com to "register"
2. Complete Parent Account Information and enter school password: **peace20**
3. Enter student(s) information – and select "room/teacher/grade" from the drop down menu
4. Click "add student profile" for each child you are registering and click "finished" ONLY after all students are added
5. Login with your user name (full email address) and personal password that you set during registration; go to select menu and start your order

RETURNING PARENT TO THE SCHOOL

1. Login with your user name (full email address), password and click on "Profiles"
2. Scroll down to bottom of screen and under "my profiles" enter student first/last name
3. Enter School Password: **peace20** and click "add new school"
4. Choose applicable "room/teacher/grade" from the drop down menu
5. Click "add profile" and repeat steps for each student you are adding
6. Go to select menu and start your order

If you have any questions, please email support@orderlunches.com or call toll free (800) 381-6511.

PAYMENT INFORMATION

The lunch program accepts payment by Visa, MasterCard, or your debit card with a Visa or MasterCard logo

FORGOTTEN/EMERGENCY LUNCHES


Students that forget lunches will be provided a lunch. The school pays for this meal and will ask that a donation be sent to the school's office to help offset the expense.

MENU SCHEDULE

Menus will be posted on a monthly basis, and all orders must be placed within the order start and order end dates noted in the table below.

Menu Lunch Cycle Dates	Order Start Date	Order End Date
Sept 14 – Sept 30	8/24/09	9/10/09
Oct 1 – Oct 30	9/15/09	9/25/09
Nov 1 – Nov 30	10/19/09	10/29/09
Dec 1 – Dec 31	11/16/09	11/24/09
Jan 1 – Jan 29	12/14/09	12/22/09
Feb 1 – Feb 26	1/15/10	1/27/10
Mar 1 – Mar 31	2/16/10	2/24/10
Apr 1 – Apr 30	3/19/10	3/29/10
May 1 – June 18	4/16/10	4/28/10

OTHER IMPORTANT INFORMATION

- Orders that are left in the shopping cart will **NOT** be processed.
- Days marked with  contain specific messages from our school.
- Always view and/or print your child's order after submitting payment to ensure your order is accurate
- Changes/Cancellations can only be processed for student lunch orders during the **order start and end dates** noted in the grid above
- Changes/Cancellations that result in a credit to your account will be applied to your next order
- No credits/refunds are available for missed lunches.
- Minimum \$15 order at checkout, otherwise \$1.00 fee is charged. If your order change is a even exchange no minimum order fee is applied
- A processing fee will be added at the point of sale

FOOD SERVICE QUESTIONS - Tina (908)464-8657 Extension: 11

TECHNICAL SUPPORT

If you have any technical questions, please contact orderlunches.com customer support by sending an email to support@orderlunches.com or by calling the Orderlunches support line toll free 1-800-381-6511 during normal business hours, 8:00am-5:00pm Monday through Friday, Pacific Time.

Thank you for using orderlunches.com!